



Title	Board Charter
Version Number	1.0
Drafted by	IG Partners & Glen Education Board
Responsibility	Glen Education Board
Approved by Board	18/2/2020
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Glen Education Vision

To be the leading provider of innovative, professional inclusive Early Years Education that fosters a lifelong love of learning.

Board Purpose

The core purpose of the Board at Glen Education is to enable the strategic plan and objectives by implementing an effective governance framework and practices to support management. This will enable the Board to monitor performance in a way that allows Glen Education to reach full potential to enable its strategy, grow and provide excellent learning care and support for the children within the Glen Education family.

Board Accountabilities

Strategy & Planning: The Board must ensure that there is a strategic plan to ensure the organisation is viable into the future, in step with policy reforms and positioned to innovate and evolve.

Risk management: The Board must ensure an appropriate risk management framework is in place and operating for Glen Education.

Financial Management: The Board must ensure that there is effective financial management to support the strategic management of all resources – including Department funding, parent fees and fundraising (including monies held in reserve) – to ensure service provision is viable and delivered in the best interests of the community.

Governance: The Board must establish and review effective governance practices that support professional leadership and management systems.

Organisational Performance: The Board must ensure organisational performance by employing, managing and developing key management personnel and ensure the CEO has development plans and performance monitoring in place.

Stakeholder Management: The Board must ensure that Glen Education engages with the local community to gain a broad understanding of the needs that relate to the services they manage, and work collaboratively with local government, schools and other service providers to plan for and provide responsive services and

engages families, parents and the broader community in decisions about policies and the educational experiences of children in Glen Education kindergartens. Decision rights are contained within the Glen Education Governance Manual.

Duties & Board Member Accountabilities

In addition to the above, individual members must comply with the following duties:

- The duty to act in good faith and for a proper purpose
- The duty to act with reasonable care, skill and diligence
- The duty to not misuse information or position
- The duty to disclose and manage conflicts of interest; and
- Consequences of breaches of duties

In discharging Board accountabilities each board member must:

- understand the business of Glen Education and being aware of key developments in the sector
- attend and actively contributing in board meetings
- be active in the organisation, such as by attending functions or events as a representative of Glen Education
- attend the Annual General Meeting
- provide advice, opinions and independent judgment to inform board decisions
- declare and monitor actual or perceived conflicts of interest
- govern and oversee the organisation's operations and performance
- ensure where practicable the ability to attend scheduled meetings of the Board and relevant Sub Committees
- complete pre reading to enable robust, open and informed discussion at meetings and complete assigned actions in a timely manner; and
- familiarize themselves with the specific Board and Committee accountabilities to ensure they understand governance at Glen Education

Detailed obligations outlining decision making rights are outlined in the Governance Manual.

Version Control

Date	Modified By	Details
18/2/20	J Deady	Final draft for approval